

Minutes BRUFC Committee meeting

Wednesday 14th October 2020

Attendees		
Dave Tyson – Chair	Teri Taylor – Vice Chair	Graham Horgan – Secretary
John Thoday – President	Pete Richards – Treasurer	Matt Skirving – 1 st Team Coach
Jack Unite 2 nd Team Captain	Clare Watson – Ladies Captain	Elliot Tunstall
Graham Place – Grounds	Adam Dawes – Safeguarding	Matt Lindley – Youth/Minis Chair
Tony McClure	Ross Taylor	
Apologies		
Andy Burke	Gav Taylor	Mark Pearce
Jake Devereaux		

Chair – Dave Tysom	Dave welcomed everyone to the 1 st Committee meeting of the year especially the new members of the committee. He thanked all those who had been involved in making the club COVID compliant and enabling it to reopen. He emphasized the importance that everyone comply.	
Secretaries report – Graham Horgan	Graham reported that the only correspondence received in the last month were updates from the RFU in relation to COVID which had been passed onto the COVID Committee. All the updates were available on the RFU website	
Treasure’s Report – Pete Richards	<p>Bank Accounts</p> <ul style="list-style-type: none"> • Current £58,626.81 (less 10,000 provisions would = £48,626 • Savings £242.38 • 200 club £13,045.00 <p>Provisions for refunds/sponsorship shirts not bought etc (approx 10,000)</p> <p>P&L for period to end of Sept = £32,372 profit (less sponsorship provision) = Revised £27,000</p> <p>Floodlights Initial Phase 3 work complete Next phase - Planning specialist visited on Monday morning with myself and we will submit an application over the coming 10 days (as floodlight planning document). for lights some technical item to complete (a light survey of the radiated light from the current lights and expected from new ones). The application will cover all of the new lights marked on the plan but we would do over 3 years</p>	

	<p>*we have open time frame as long as we start within 3 years</p> <p>Planning on the ladies toilets/changing room/disabled toilet and outside bar – waiting drawings</p> <p>The planning specialist Richard Murdock - (Woods Hardwick Planning) has agreed not to charge their work on both floodlights and the planning when do the toilets we will provide a free sponsor board as a thank you for their support.</p> <p>Membership collections for month September (monies booked in month)</p> <p>Rugby Memberships £4,735.57 (made up of direct via bar and GMS payments)</p> <p>Squash Memberships £4,680.00</p> <p>Accounts for last year signed and certified back from accountants</p>	
<p>1st Team Report – Matt Skirving</p>	<p>Matt S reported that numbers at training remained good with 30+ regularly attending. Recently played 2 matches against Hitchin in line with RFU guidelines which the players enjoyed. Matt passed his thanks to Graham Horgan and Mark Innes for refereeing.</p> <p>Upcoming fixture away to Stockwood Park in two weeks. Return fixture to be arranged</p> <p>Datchworth looking to travel so will try to arrange a game.</p> <p>Joint training session has been arranged with the Ladies team</p> <p>Inter club touch tournament has been arranged to take place Nov and Dec</p>	
<p>Ladies Team – Clare Watson</p>	<p>Clare reported that Damian White had recently stood down as Head Coach of the team due to a difference in what he and the players wanted for the season. Damian wanted the focus of the team to be serious whilst the team wanted to have more of a social atmosphere around training and playing more for the enjoyment. Gareth Rutt and Brett Orrow had stepped in to run the team although neither are Level 2 qualified although they have both completed the online safeguarding course and are looking at completing their Level 2. The committee expressed their concern as neither</p>	

	<p>were qualified. Ross Taylor, Coaching Coordinator confirmed that a Level 2 coach would be at each training session to oversee the training.</p> <p>John Thoday requested that in line with previous decisions that both Gareth and Brett are formally proposed to the committee and that the committee sanction their appointment. Agreed by all that both would be asked to attend the next committee meeting.</p> <p>Clare requested permission for the Ladies to enter a touch Tournament in Peterborough in the next few weeks. Agreed by all</p>	Graham Horgan
Youth/Mini – Matt Lindley	<p>Matt L reported that the U16's had played Rushden away in a touch tournament with both sides evenly matched. More fixtures are planned.</p> <p>U13,14 and 15's played against each other with all players enjoying the competitiveness.</p> <p>Matt was asked to speech to all coaches and request that they liaise with Charlotte prior to organising matches to ensure food is available.</p> <p>All Minis returned to training on the 13th with good numbers and each team attracting new players.</p> <p>The minis were due to play away at St Neots at the weekend, but this had now been cancelled as some parents in one age group didn't want to travel. The committee were unanimous in their believe that competitive games in whatever format was needed and that as long as clubs had the necessary Risk Assessments in place then we should encourage teams to travel. The committee did however also recognise that these were concerning times for parents. It was agreed that the Minis should continue to attend fixtures even if not all age groups travelled.</p>	Mat Lindley
Membership – Charlotte Tysom	<p>Charlotte reported that membership was going well although the seniors were particularly slow compared to the Mini and Youth. Overall numbers were slightly down when compared to this time as year. Squash membership had been particularly good</p> <p>Charlotte requested that if parents were having issues on GMS that they speak to her and she</p>	

	would assist. At the moment Parents weren't correctly completing the online process which was causing extra work.	
Safeguarding – Adam Dawes	<p>Adam reported that DBS was back on line and that he was in the process of checking that all coaches had in date DBC certificates.</p> <p>He also suggested having a code of conduct for coaches. This was agreed with a template available on the RFU website.</p>	Adam Dawes
Groundsman – Graham Place	<p>Graham thanked coaches for rotating pitch use, grass was doing well although some wear was now starting.</p> <p>Graham was using his new quadraplane to good effect and thanked Simon Jarvis for his help with the new trailer.</p>	
Maintenance	No great issues, slight leak in the roof which Simon Jarvis was dealing with.	
Coach Coordinator - Ross Taylor	Ros reported that he was currently compiling a list of all coaches and their relevant courses. The only team without a qualified coach was currently the U9's. This was due to personnel being unable to complete their course due to COVID. Ross was ensuring that a Level 2 was supervising the training sessions. John Thoday reiterated the importance of this from both a player development and insurance perspective and volunteered his services as a qualified coach if needed.	
Media – Carolyn Drake	<p>Carolyn reported that she was continuing to update social media with any news inc COVID updates.</p> <p>An article regarding students Iwan Jones and Katie Smith coaching in the Mini and Youth section had been printed in the Chronical.</p> <p>Carolyn requested that any potential club news was forwarded to her</p>	
Sponsorship – Kyle Loan	<p>Kyle reported the following</p> <ul style="list-style-type: none"> • 16 Ladies have sponsors for the 20-21 season • 0 Men have sponsors for the 20-21 season • 1potential sponsor willing to buy equipment, Mark Salter. Graham to price equipment. 	Graham Horgan

	<p>He requires a current list of board sponsors so he can review.</p> <p>It was agreed that any sponsor deals this year would carry over into next year due to the potential of no rugby taking place. This included player sponsorship.</p>	
Kit – Graham Horgan	<p>Graham reported that</p> <ul style="list-style-type: none"> • MDH were the new team wear supplier for the club and that the online shop would be up and running in the next 7-10 days. To be advertised on Social Media • The only stock held by the club would be socks – minimal amount • 1st and 2nd Team kits would be ordered • Discounted Player stash would be available I the next 7 days for ordering • MDH would attend the club for a sizing session for mini and Youths. Date to be confirmed 	Carolyn Drake
Social	NTR	
AOB	<p>Ross Taylor requested some new kit for Mini and Youth. Agreed in principal, Ross to provide Graham with List for pricing and approval from Treasurer.</p> <p>Brett Orrow – Raised the issue of a player training/affiliated with two clubs. General consensus was that training wasn't an issue but they couldn't be registered two teams at the same time. It did raise the issue of insurance for those who were not members of the club. Graham Horgan to liaise with the RFU for guidance.</p> <p>Graham Horgan reported that Little Hoglets had enquired about the possibility of starting a little ruggier group on a Sunday morning. The company would provide all coaches and insurance. The committee felt that this had potential. Graham to get further information</p> <p>There being no other business the meeting was brought a close</p>	<p>Graham Horgan and Ross Taylor</p> <p>Graham Horgan</p> <p>Graham Horgan</p>
Next Meeting	Wed 11 Nov 20 – 1930hrs	