

Minutes BRUFC Committee meeting

Wednesday 11<sup>th</sup> November 2020

Attendees		
Dave Tyson – Chair	Teri Taylor – Vice Chair	Graham Horgan – Secretary
John Thoday – President	Jake Devereaux	Matt Skirving – 1 <sup>st</sup> Team Coach
Jack Unite 2 <sup>nd</sup> Team Captain	Clare Watson – Ladies Captain	Elliot Tunstall
Graham Place – Grounds	Adam Dawes – Safeguarding	Matt Lindley – Youth/Minis Chair
Tony McClure	Ross Taylor – Coach Coordinator	Dave Yates
Brett Orrow	Tony McClure	Jimmy Hart
Andy Burke	Gav Taylor	
Apologies		
Naomi Fullerton	Kyle Loan	Mark Pearce
Pete Richards – Treasurer	Carolyn Drake	

Chair – Dave Tysom	Dave welcomed everyone to meeting. The previous minutes were accepted as a true and accurate record.	
Secretaries report – Graham Horgan	<p>Actions outstanding from previous meeting.</p> <ul style="list-style-type: none"> <li>Coaches Code of conduct – Ongoing</li> <li>Price equipment for potential sponsor – Prices passed to Kyle Loan – Closed</li> <li>MDH Social Media – Closed</li> <li>New Training Kit- Closed</li> <li>Little Hoglets – Invite to next meeting - ongoing</li> <li>Can Players be affiliated to two clubs/new players and Insurance - Graham Horgan spoke to Perkins Slade who provide RFU Insurance, persons would be insured for three sessions and if wanted to continue would be expected to join on the 4th session - Closed</li> <li>Proposed new Ladies Coach to be invited to attend next Committee meeting to be formally reviewed for post – Both invited - Closed</li> </ul> <p>Graham reported the receiving the following correspondence in the last month</p> <ul style="list-style-type: none"> <li>Updates from the RFU in relation to COVID which had been passed onto the COVID Committee. All updates are also available on the RFU website</li> </ul>	<p>Adam Dawes</p> <p>Graham Horgan</p>

	<ul style="list-style-type: none"> <li>• New RFU Club and Support Manager Andy Fradgley- email address AndyFradgley@RFU.com</li> <li>• 26 Oct email from East Mids informing that Norman Baker had passed away.</li> </ul> <p>Following the report of a Senior player having tested positive for COVID the following actions were taken</p> <ul style="list-style-type: none"> <li>• All senior Players and Coaches contacted</li> <li>• RFU Informed</li> <li>• PHE contacted</li> <li>• Beds Env Health</li> <li>• Secretary notified that one player was Self-Isolating</li> <li>• Welfare Check carried out by Secretary on Player who tested positive</li> </ul> <p>Whilst the Track and Trace did work, in order to ensure that appropriate, accurate information is disseminated, the following protocol should be followed in the event of a further positive result</p> <p>Senior Men/Women – 1<sup>st</sup> Team Coach/Ladies Coach and Secretary to liaise and issue communication</p> <p>Youth/Minis – Secretary and Mini/Youth Chair to liaise and issue communication</p>	
Treasure's Report – Pete Richards		
Squash Report – Marcus Gray	<p>Marcus reported that since the end of the first lockdown court bookings, fees taken, and bar takings were all up on the same months of last year. A major factor in this had been the refurbishment of courts one and two for which he again thanked the club. Membership was about the same having attracted a number of new members which had offset those who had not renewed. Weekend openings were also starting to pick up.</p> <p>Marcus asked the committee to pass on his thanks to Sam for all her recent hard work and efforts over the last few weeks</p>	Andy Burke
1 <sup>st</sup> Team Report – Matt Skirving	<p>Matt S reported that</p> <ul style="list-style-type: none"> <li>• In line with Government Direction all training had now ceased. During this current period a number of online training</li> </ul>	

	<p>fitness sessions were planned in order to maintain team spirit and fitness</p> <ul style="list-style-type: none"> <li>• The team had recently played Stockwood Park in a touch session which all had enjoyed.</li> <li>• A joint training session with the Ladies Team had been held and was felt to have been extremely beneficial. Claire Watson said that her players had thoroughly enjoyed it. John Thoday said that it had been an excellent idea and congratulated Matt and Jim on arranging</li> </ul> <p>In answer to a question raised by Ross T regarding a number of training items which had been left out since lock down, Matt replied that he was unaware of the incident but that he would speak to the players and remind them of their responsibilities</p>	
Ladies Team – Claire Watson	<p>New Coaching Team – Both Brett Orow and Gareth Rutt introduced themselves to the committee as candidates for the vacant position of Ladies Head Coach. Brett has played rugby for a number of years and has previously coached at Mini/Youth Level, holding a Level 1 qualification and was keen to complete his Level 2. Gareth is a well-known Biggleswade player having recently returned to the club. Whilst he doesn't hold any coaching qualification, he is also keen to complete his Level 2 once courses become available. Both candidates had spoken to Captain and Vice-Captain and were onside with the vision of the players. Both were keen to integrate the development between the Girls and the Ladies Teams, something Claire and Naomi (Girls Coach) were working on</p> <p>Dave and John thanked both Brett and Gareth for attending and reminded them of the numerous online courses available to aid them. They were both unanimously approved as the new Ladies Team Coach and were wished every success.</p> <p>Claire reiterated the team's enjoyment at the joint training session and that they were all looking forward to it being repeated.</p>	
Youth/Mini – Matt Lindley	<p>Matt L reported that prior to the lockdown numbers were maintaining a good level and that they would be looking to run another Inter Club</p>	

	competition following the previous one which had been a success.	
Membership – Charlotte Tysom	<p>Charlotte reported the following</p> <ul style="list-style-type: none"> <li>• Apologised for not sending out the membership list, it would be completed in the next few days</li> <li>• This weekend was membership weekend during which she would be available to assist anyone having difficulties although she stressed that she was available at other times if people were having difficulties.</li> <li>• Help was available for families in hardship, speak to Charlotte in confidence</li> <li>• Some members were still not correctly logging out of GMS resulting in the membership process not being completed correctly. Matt L has put out a reminder to parents</li> <li>• Senior players still slow in paying membership. Matt S to put another reminder out</li> </ul>	
Media	NTR	
Safeguarding – Adam Dawes	Adam reported that there were two outstanding DBS requiring further information and one new application	
Groundsman – Graham Place	Graham again thanked coaches for rotating pitch use. He had started work on putting anew Barrier across the speed bump which would enable the top part of the car park to be used by persons wanting to train on sheepwalk and members of the angling club. Graham would speak to the club to get an updated list of members. Consideration would need to be given to ensuring that the binmen could still empty the bins. People to make sure that the top gate was locked if they were last to leave.	
Maintenance	NSTR. Charlotte thanked Ross for building the new cupboards.	
Coach Coordinator - Ross Taylor	<p>Ross reported the following</p> <ul style="list-style-type: none"> <li>• A volunteer’s form was available on the RFU website which he was looking at introducing</li> </ul>	

	<ul style="list-style-type: none"> <li>• A parent (Andrew Saunders) had come forward and was assisting under supervision with the U7's. His DBS was in progress</li> <li>• Tom Richardson a current Colt player was helping with the U11's. Once he was 18 a DBS would be completed</li> <li>• Every team had now been issued with their new training bags containing balls, bibs, flags, cones etc. Thanks to Graham Horgan for facilitating the purchase</li> <li>• U7,8 and 9's were currently without Level 2 coaches, they were being supervised as much as practicable. Issue is availability of courses. John T again stated that he was available to assist albeit on and hoc basis</li> </ul>	
Sponsorship – Kyle Loan	NTR	
Kit – Graham Horgan	<p>Graham reported that</p> <ul style="list-style-type: none"> <li>• 24 Oct, 1st and 2nd Team shirts had been ordered £2262.5. Delivery 8-10 weeks</li> <li>• Training kit purchased on behalf of Ross Taylor -£391.63 delivered that week</li> <li>• Players Stash £4399.50 expected next week</li> <li>• Discount Offer went out to all Senior and Ladies. Couldn't advertise elsewhere as order had to be submitted next day £746</li> <li>• 3 sales on club website, £370</li> <li>• Club Snoods, Initial order of £25 all sold</li> <li>• 18 further requests</li> <li>• Socks, £252.</li> </ul>	
Social	NTR	
AOB	<ul style="list-style-type: none"> <li>• Jack Unite – Jack requested the use of club facilities for his and Shelley's wedding in Jun 22. Approved with offer of help with providing a bar as we now had a full mobile bar for use at the summer ball</li> <li>• Graham raised whether the club thought we should make a decision on next years Summer Ball. The consensus was to review in the new year. In addition Dave Yates said he would at the cost of the club purchasing a marquee as it may be beneficial in the longer run</li> <li>• John Thoday suggested that the club start to look at organising games/competitions, so we are ready when current regulations are lifted as he felt that it was important</li> </ul>	<p>Dave Yates</p> <p>Matt/Jim</p>

	<p>that we started competitive games as soon as possible and offered his assistance. Jim and Matt said that they have some games lined up and will look at further options</p> <ul style="list-style-type: none"> <li>• Graham Place reported that the club had received £250 following the Bedford RFU AGM</li> <li>• Jimmy Hart (Head of Analysis) reported that the delivery of the camera system had been delayed due to COVID but was expected shortly</li> <li>• Teri reported that the club had received a plaque from Tesco following their donation</li> <li>• Oct 200 Club drawn <ul style="list-style-type: none"> <li>○ 52 Julie Haddow</li> <li>○ 41 Ross Taylor</li> </ul> </li> <li>• Chairman thanked everyone for their continued efforts and said that it was his intention to hold a “Big Bash” once restrictions had been lifted as a thank you to members for their continued support to the club during this past year in what had been an extremely trying period. There were no objections</li> </ul> <p>There being no other business the meeting was brought a close</p>	
Next Meeting	Wed 9 Dec 20 – 1930hrs. Zoom details to follow	