

Present:	Dave Tysom	Graham Horgan	Teri Taylor	John Thoday
Ross Taylor	Graham Place	Carolyn Drake	Matt Skirving	Tony McClure
Kyle Loan	Claire Watson	Matt Lindley	Pete Richards	Ross Taylor
Apologies	Charlotte Tysom	Jack Unite	Elliot Tunstall	Andy Burke
Naomi Fullerton	Mark Pearce	Gav Taylor		

Chairman	Action
Dave welcomed everyone to the meeting	
Secretary's Report	
Graham H provided an update on actions from previous meetings and reported on correspondence received	
<p>Actions from Previous meetings</p> <ul style="list-style-type: none"> Coaches Code of conduct – Ongoing from Nov Invite Cerys from Little Hoglets to speak to committee at Dec meeting – Closed Obtain price for purchase of Marquee – Open from Nov 	<p>Adam Dawes</p> <p>Dave Y/Graham H</p>
<p>Correspondence</p> <ul style="list-style-type: none"> Invitation to host an Allianz Warrior event at the club for ladies. Claire Watson is aware and is looking at what is required and potential interest and dates East Mids Youth and Minis committee have confirmed that there will be no league structures run this season although clubs are encouraged to play friendlies. Information passed to Matt Lindley and Naomi Invitation to enter Clark Cup 7's which is being hosted by Northampton Casuals as part of their 75-year celebrations. Passed to Matt Skirving Various COVID information from RFU. Passed to Execs and COVID Committee. Available on RFU website 	<p>Clare W</p> <p>Matt L/Naomi F</p> <p>Matt Skirving</p>
Treasurer Report	
<p>Pete reported,</p> <p>Current Account £56,105.63</p> <p>Savings Account £242.38</p> <p>200 Club £13,125.00</p> <p>Committed funds:</p> <p>Floodlighting (groundworks/cable/electrician) £7000</p> <p>Post planning (poles/lights/electrician/plant to install) £8000</p> <p>Shirt/Kit £3,000 shirts/tackle bags etc</p>	
Squash Club	
NTR	
Men's Senior	
Matt provided the following report	

<ul style="list-style-type: none"> • Players had returned to training excited with the prospect of getting back into contact. A phased reintroduction to contact was being implemented to ensure players were physically prepared • An Inter club game had been arranged for the 19 Dec and 2 Jan with a view to selecting squads • Training would continue over the Xmas period due to the sessions lost as a result of COVID • Home fixture for all men’s senior teams has been arranged for the 9th Jan against Stockwood park • The new Camera Kit had arrived and had already been used in one training session. Head of IT Training Jimmy Hart will be organising training sessions for those coaches who would like to use the equipment. A booking in/out system will also be implemented to ensure <ul style="list-style-type: none"> ○ Only those trained on its use will be able to sign for the equipment ○ The equipment is shared and available equally across all teams • Thanks to the Graham P, Simon J and volunteers for their continued work on maintaining the pitches 	<p>Graham P/Charlotte</p>
<p>Ladies Senior</p>	
<p>Claire reported the following</p> <ul style="list-style-type: none"> • 2 training sessions have been held since restrictions were lifted. Numbers were good and the sessions were enjoyed by all • The team had been notified that the following clubs had been included in our cluster <ul style="list-style-type: none"> ○ Royston ○ Olney ○ Hitchin ○ St Neots • An away game has been arranged against Harpenden on Jan 10th • Allianz Inner Warrior is an RFU initiative to attract ladies to the game by assisting clubs in advertising training camps. Claire is looking at the details and will report back. <p>Claire asked about the possibility of having food after the last training session before Xmas. Dave said it would be dependent on any changes to Government guidelines as current restrictions were limited to family bubbles. To be reviewed nearer the time</p>	<p>Claire Watson</p>
<p>Youth/Minis</p>	
<p>Matt reported the following</p> <ul style="list-style-type: none"> • Training had restarted with good numbers across all teams • Naomi was trying to arrange a fixture for 17 Jan 21. A game is currently arranged against Luton away but there are some concerns of travelling to them due to the current data which 	

<p>shows that area listed as having a high number of COVID cases.</p> <ul style="list-style-type: none"> • Coaches had received the membership lists from Charlotte and were speaking to parents. There were still a few discrepancies arising from parents not checking out of GMS correctly which results in them not being listed as payed. • Colts have the following home fixtures arranged <ul style="list-style-type: none"> ○ 16th Jan - Oundle ○ 30th Jan - Wellingborough ○ 3rd Mar – St Neots • U15's have a potential home game against Stewart Lloyds on the 17 Jan • Andy Claypole has asked to hold a training day at the club for his team over the Xmas period to include an indoor session. Pete R requested that he provide written details of the itinerary to ensure that the session is COVID compliant 	<p>Graham P/Charlotte</p> <p>Teri Taylor</p>
Membership	
<p>Charlotte is updating the membership lists as new information comes in. There are still issues with parents not finalising the GMS process which means the membership process does complete but is held pending</p>	
Coaching Coordinator	
<p>Ross reported the following</p> <ul style="list-style-type: none"> • Continued to encourage volunteers to complete their Level 2 qualification with four people having recently applied • CPD courses being encouraged • Ross is ensuring that every age group has a Level 2 qualified coach present at their training sessions, in particular the 7,8 and 9 groups had been provided an additional coach to meet this criteria <p>John Thoday expressed his thanks to Ross for ensuring that the club remain compliant which he felt was extremely important</p>	
Media	
<p>Carolyn reported that she continued to update all the media platforms and encouraged people to continue to send in any articles.</p> <p>John Thoday put forward that we look at ensuring that we get an article out in the papers detailing the return to Rugby at the club. It was suggested that we include the potential fixture against Stockwood Park and the inter club friendly on the 19th Dec.</p>	<p>Carolyn Drake</p>
Maintenance	
<p>Only ongoing issue is a leak in the roof which is being looked at by Simon J</p>	
Grounds	
<p>Work had now been completed on laying the cables for the new floodlights on pitch 3 with the trenches having been filled in and the</p>	

<p>old turf relayed. There would be some shrinkage and the area would need to be reseeded. Thanks to Simon Jarvis and his team. It would take some time for the ground to repair during which time no training would be possible. Despite this there was plenty of space available. The new hardstanding's where the floodlights will eventually be placed will be available for the portable lights to be stationed.</p> <p>Thanks to Robbo for helping Graham P with pitch preparation, he was the only coach that made himself available</p>	
Sponsorship	
<p>Kyle provided the following report</p> <ul style="list-style-type: none"> • 16 members of the Ladies team currently have player sponsorship • Senior men currently have no player sponsorship, although an advertising campaign has been initiated. • The club had received a donation of £500 from a previous player, Mark Salter who requested that the money be spent on training aids for the senior teams. This donation was quite timely as we discussed at Nov's meeting about purchasing some new tackle bags. It was agreed that Ross would put a list together and pass to Graham to source and cost. Graham to send a letter of thanks to Mark for his donation. • Kyle was still compiling a list of previous sponsors in order to gain an understanding of any monies outstanding or potential renewals. Pete would provide Kyle with a list of previous sponsors as recorded in the accounts 	<p>Ross/Graham</p> <p>Pete</p>
Grants	
NTR	
Kit	
<p>Graham reported</p> <ul style="list-style-type: none"> • That a stock of socks had arrived and would be available for purchase at the bar with a suggested cost of £10. Agreed by all • New 1st and 2nd Team shirts would be at the club in January. Delivery time was in line with MDH contract • Dave T asked if we could get a picture of the new club shirt onto the website. Graham H to action. 	<p>Graham H</p>
AOB	
<p>Little Hoglets – Outlined that the company would run training sessions at the club on Sunday mornings for children up to the age of 5 with a cost of £5 a session. Company had their own insurance in place. They provided qualified coaches and would provide an opportunity for Youth players to assist them and pay them for their time. Whilst our club wouldn't receive any financial remuneration it as hoped that it would attract new children to the club. The company operated at Hitchin Rugby Club.</p> <p>Following the presentation, the committee discussed the idea and felt that in principle it was a good idea and requested that the</p>	

<p>company present a formal written proposal. There were a few concerns raised,</p> <ul style="list-style-type: none"> • Should parents be members in some capacity • Was it fair for current members to be paying an additional weekly fee • Parking capacity <p>John T</p> <ul style="list-style-type: none"> • He had received an invitation to the Harpenden 7's tournament – passed to Matt Skirving • Do we have insurance for the camera Equipment. Pete said that he didn't think it would be covered under present insurance, but would check • Social Media – Raised concern regarding the lack of control/oversight of the numerous sites that are used by various club members/coaches etc, under the heading of BRUFC. It was agreed that it was extremely difficult to have any control over these sites. The club did have a Social Media Policy which covered this area, but it was felt that it was appropriate that this policy was reviewed. In addition the area of bringing the club into disrepute was covered under the club discipline policy <p>Graham P</p> <ul style="list-style-type: none"> • 200 Club was drawn <ul style="list-style-type: none"> ○ 1st prize Ball No 14 C Hilditch ○ 2nd prize Ball No 54 D Cooper <p>Claire W</p> <ul style="list-style-type: none"> • Asked what membership pack did Brett require as he was a volunteer coach and didn't play. Dave stated that he needed to pay for the VP membership which was £80 <p>Kyle</p> <ul style="list-style-type: none"> • Had received an invitation to the Back to Schoolville Rugby tournament in Jul 21 at Hitchin Rugby Club. Fee was £80 if paid before 31 Dec. It was agreed that the club would pay the fee if a team was entered and would also pay for the ladies team if they also wanted to enter a team <p>Graham H</p> <ul style="list-style-type: none"> • Proposed that meeting minutes be published on the club website once approved. It was agreed that this was a good idea although it was felt that the months delay was a bit long. It was agreed that the minutes would be circulated on the Committees WhatsApp page and if nothing heard back, they would be considered as agreed and would then be published on the website 	<p>Matt Skirving</p> <p>Pete</p> <p>Graham H</p> <p>Dave</p> <p>Kyle</p> <p>Graham H</p>
<p>There being no further business Dave brought the meeting a close, wishing everyone a happy Xmas and New Year</p>	

